alight

COVID-19
Yammer/Facebook/Text

Yammer/Facebook post

At [Company], your health and safety are a top priority. As we continue navigating COVID-19, please know that we are closely monitoring local, state and global guidance to ensure we are taking appropriate measures to protect our people. We're also continually assessing our company policies in light of the situation and ask that you visit [established channel for updates] for company-related updates.

We encourage you and your family to take advantage of your [Company] benefits, as needed, in the days ahead. Learn how your benefits can offer peace of mind, and find tips for getting the most out of them right now. [link to "How you're covered" intranet article]. And stay informed by turning to trusted sources like the Centers for Disease Control and the World Health Organization. We will continue to provide you with important information in a timely manner.

[Company] COVID-19 updates [Link to: Intranet or other main channel]

Centers for Disease Control [Link to: https://www.cdc.gov/coronavirus/2019-ncov/about/index.html]

World Health Organization [Link to: https://www.who.int/emergencies/diseases/novel-coronavirus-2019]

Use your pay and benefits wisely [Link to: Intranet article in toolkit]

Text message

Your health and safety are a top priority. Please visit [established channel for updates] for important news and updates from [Company].

About Alight

Alight Solutions is a leading provider of integrated benefits, payroll and cloud solutions. With more than 15,000 professionals across 29 countries, Alight provides leading-edge benefits administration and ERP technology and services to more than 3,250 clients including 50% of the Fortune 500. Alight's combination of data-driven insights and technology expertise creates unique value for clients. Alight is a six-time member of IAOP's Global Outsourcing 100. Learn how Alight drives better business outcomes and employee wellbeing for organizations of all sizes at alight.com.